Brief Description of Activity: **NON-LAB PRACTICAL** Non-lab practicals can range from drama performances to team building practicals.					**Assessor/s:**	**Date:**
Hazard: *List what could cause harm from this activity, use appendix A to assist in identifying hazards*	**Persons at risk:** *List who might be harmed eg staff, students, visitors*	**Risk factor:** *For each hazard, decide level of risk as if you were to do the activity without controls, see appendix B* *Severity*	*Likelihood*	*Risk*	**Control measures required:** *For each hazard. List the measures you will be taking to minimise the risk identified, e.g. appointing competent persons, training received, planning and try-outs, use of personal protective equipment*	**Residual Risk:** *For each hazard now decide the residual risk after the control measures are in place*
Slips and trips	Staff, Students	Slight	Possible	Low	Depending on the type of practical activity there will be a varying risk of slips and trips. Area must be kept clear and organised as possible, with unnecessary props etc. being removed.	Low
Fire Hazard	Staff, Students	Severe	Very Unlikely	Medium	Electrical equipment which could cause fires, e.g. stage lighting in a drama performance, must be kept away from combustible materials, even if knocked over.	Low
Props/Scenery	Staff, Students	Slight	Possible	Low	Depending on the activity, many items of equipment may need to be moved, e.g props and scenery in a drama performance. A manual handling assessment should be undertaken for all such items. Manual handling operations should only be undertaken with the outcome of an assessment. Manual handling must be carried out using safe techniques. Instruction should be provided to students.	Very Low
Electricity	Staff, Students	Moderate	Very Unlikely	Low	All electrical equipment to be tested. Do not use untested equipment. Visually inspect all equipment before use for signs of damage or faults. Untested or faulty equipment must be removed from service and repaired, tested destroyed or disposed of as appropriate. Electrical circuits must be protected with residual current devices (RCD's) or earth leakage circuit breakers. Individual mains supplies must be used for each item of equipment. Do not overload circuits with extension leads. Trailing leads to be kept to a minimum. Trailing leads should not cross a Fire Escape route, or pedestrian thoroughfare.	Low
Signed		*Date*			***Date for review of risk assessment:***	

Appendix A

Hazard list – Use this table to help you identify hazards, you may think of others not on this list, use these to complete the risk assessment form					
Situational hazards	**Tick**	**Physical / chemical hazards**	**Tick**	**Health hazards**	**Tick**
Assault by person		Contact with cold liquid / vapour		Disease causative agent	
Attacked by animal		Contact with cold surface		Infection	
Breathing compressed gas		Contact with hot liquid / vapour		Lack of food / water	
Cold environment		Contact with hot surface		Lack of oxygen	
Crush by load		Electric shock		Physical fatigue	
Drowning		Explosive blast		Repetitive action	
Entanglement in moving machinery		Explosive release of stored pressure		Static body posture	
High atmospheric pressure		Fire		Stress	
Hot environment		Hazardous substance		Venom poisoning	
Intimidation		Ionising radiation			
Manual handling		Laser light		**Environmental hazards**	
Object falling, moving or flying		Lightning strike		Litter	
Obstruction / exposed feature		Noise		Nuisance noise / vibration	
Sharp object / material		Non-ionising radiation		Physical damage	
Shot by firearm		Stroboscopic light		Waste substance released into air	
Slippery surface		Vibration		Waste substance released into soil / water	
Trap in moving machinery					
Trip hazard		**Managerial / organisational hazards**			
Vehicle impact / collision		Management factors			
Working at height					

Appendix B

Risk matrix – *use this to determine risk for each hazard i.e. 'how bad and how likely'*	**Likelihood of Harm**				
Severity of Harm	**Remote**	**Very unlikely**	**Unlikely**	**Possible**	**Likely**
Negligible e.g. *small bruise*	**Very low**	**Very low**	**Very low**	**Low**	**Low**
Slight *e.g. small cut, deep bruise*	**Very low**	**Very low**	**Low**	**Low**	**Medium**
Moderate *e.g. deep cut, torn muscle*	**Very low**	**Low**	**Medium**	**Medium**	**High**
Severe *e.g. fracture, loss of consciousness*	**Low**	**Medium**	**High**	**High**	**Extremely high**
Very Severe *e.g. death, permanent disability*	**Low**	**Medium**	**High**	**Extremely high**	**Extremely high**