

Committee Terms of Reference:
BWRDD DARPARIAETH GYDWEITHREDOL
COLLABORATIVE PROVISION BOARD

Reports to: Senate

Occurrence: at least three times a year

Terms of reference last reviewed: September 2020; last revised: July 2021; and next due for review: July 2023

Members:

- Pro Vice-Chancellor (Learning, Teaching and Student Experience) (Chair)
- Faculty Associate Deans Learning, Teaching and Student Experience (x3)
- One nominee per faculty (x3)
- Academic Registrar
- Deputy Registrar (Partnerships)
- Director of Marketing & Recruitment
- Manager, Centre for Welsh Language Services
- One Students' Union representative
- One Information Services representative
- One Finance Office representative
- One Planning Office representative
- Head of International English Centre
- Head of International Recruitment and Development
- Head of Global Opportunities
- Director of Research, Business and Innovation or One Research, Business and Innovation representative
- Head of Graduate School or One Graduate School representative

20 members

Quorum: 5 members

In attendance:

- Member of Academic Partnerships Office, Academic Registry as Secretary to the Board.

At the discretion of the Chair other University officers, as may be appropriate, shall be invited to attend meetings.

Remit: The Collaborative Provision Board is responsible for the management, Quality Assurance and oversight of the University's international and UK collaborative activities. This includes the application for, the assessment of, and the review of all collaborative arrangements; and to ensure all relevant documentation is available for review on request. The Board has overall oversight of the revised UK Quality Code, with responsibility for monitoring and evaluating the academic standards and quality of programmes, including internal and external assessment and review and is responsible for the following theme(s):

- Partnerships
- Work-based Learning (jointly with Academic Board and Academic Board sub-committee: Student Experience Committee)

The following section(s) of the QA Code are overseen by other committees of Senate:

- Admissions, Recruitment and Widening Access (Recruitment and Marketing Board)

Terms of reference:

1. To consider and recommend for approval by Senate:
 - a. Changes to the Academic Quality Handbook in relation to collaborative partnerships (section 8);
 - b. The establishment of new collaborative arrangements in accordance with the procedures published in the Academic Quality Handbook.
2. To consider and have authority to approve on behalf of Senate:
 - a. The assessing of all initial proposals for collaborative partnership activities that lead to the award of University credit, and whether they progress to the next stage of the approval process.
3. To receive reports for information and advise Senate as appropriate on:
 - a. The University's activities in relation to the revised UK Quality Code: Partnerships;
 - b. The management and oversight of the University's collaborative activities, including the implementation of the University's international strategy in respect of collaborative activity;
 - c. The Quality Assurance of the University's international and UK collaborative activities, ensuring that AU and its partner organisations meet the expectations of the UK Quality Code in relation to collaborative provision;
 - d. The application for, assessment of, and the review of all collaborative activities, ensuring that all relevant documentation is available for review on request;
 - e. The continuing monitoring and review of portfolios of collaborative activity in accordance with the procedures and timelines that are published in the Academic Quality Handbook;
 - f. The assurance that all collaborative activity satisfies UKVI expectations and requirements, and any legal requirements;
 - g. Safeguarding the student experience of collaborative arrangements.

Operation

The committee may consider matters referred to it by Academic Board, Recruitment and Marketing Board, or Research Board.